

GÜZEL OTELLER TURİZM İNŞ. SAN. VE TİC. A.Ş.
HOTEL GUEST PERSONAL DATA
PRIVACY NOTICE

Güzel Oteller Turizm İnş. San. Ve Tic. A.Ş. (“**Güzel Oteller**”) values the security of your personal data. Pursuant to Law No. 6698 on the Protection of Personal Data (“**Law**”) and the Communiqué on the Principles and Procedures for Fulfillment of the Obligation to Inform Data Subjects (“**Communiqué**”), and in line with our role of “Data Supervisor” as defined under the Law, we, as Güzel Oteller would like to explain the methods for collection and processing of personal data to our guests at “Swissotel Büyük Efes İzmir” (“Facility”), located at Alsancak, Gazi Osman Paşa Blv. No 1, 35210 Konak/Izmir.

The following procedures are carried out in regards to your personal data for the duration of your stay at the Facility:

GUEST ACCOMMODATION RECORDS (FRONT OFFICE)

Personal data processed within the scope of guest accommodation records;

- First Name and Last Name, Nationality, Date of Birth, T.R. Identity Number, Passport Number,
- Email, Phone Number, Address,
- License Plate Number
- HES Code,
- Additional Customer Requests for Services,

Your personal data used within the scope of guest accommodation records are collected by the following methods;

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of guest accommodation records are processed for the following purposes;

- Complying with the legislation
- Execution of customer relationship management processes
- Carrying out activities for customer satisfaction

Personal data collected within the scope of guest accommodation records are processed on the following legal grounds;

- Provision of the law,
- Necessity for the establishment of a right.

Your personal data collected within the scope of guest accommodation records may be shared with the following persons for the purposes described above;

- Authorized public institutions and organizations,
- Overseas business partner Accor, in case of explicit consent for the transfer.

INVOICING (FRONT OFFICE)

Personal data collected within the scope of invoicing processes:

- First and last name, T.R. identity number, tax identification number, tax office
- Address, email,

Personal data are collected within the scope of invoicing processes by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of invoicing processes are processed for the following purposes;

- Complying with the legislation.

Your personal data are processed within the scope of invoicing procedures on the legal grounds stipulated by the law.

Your personal data collected within the scope of invoicing processes are not shared with any person and/or institution.

TRANSPORTATION SERVICES (FRONT OFFICE)

Personal data collected within the scope of transportation services:

- First and last name, T.R. identity number, passport number.

Personal data are collected within the scope of transportation services by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.

- Your personal data are stored on company computers, servers and backups.

Personal data are processed within the scope of transportation services for the following purposes:

- Carrying out logistics activities,
- Other (offering transportation services to guests).

Your personal data are processed within the scope of transportation services on legal grounds to perform the contract.

Your personal data collected within the scope of transportation services may be shared with the following persons for the purposes described above;

- Suppliers (the company providing transportation services).

COLLECTION FROM HOTEL GUESTS (FRONT OFFICE)

Personal data collected within the scope of receiving credit card payments and recording extra charges and dry cleaning forms:

- Credit card number,
- First and last name, signature, room number, expense items.

Personal data are collected within the scope of receiving credit card payments and recording extra charges and dry cleaning forms by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data are processed within the scope of receiving credit card payments and recording extra charges and dry cleaning forms for the following purposes:

- Complying with the legislation,
- Execution of risk management processes,
- Other (records of the extra charges incurred by the guest).

Your personal data are processed within the scope of receiving credit card payments and recording extra charges and dry cleaning forms on legal grounds to perform the contract.

Your personal data processed within the scope of receiving credit card payments and recording extra charges and dry cleaning forms are not shared with any person and/or institution.

GUEST SATISFACTION SURVEYS (FRONT OFFICE)

Personal data collected within the scope of guest satisfaction surveys:

- First and last name,
- Email.

Personal data are collected within the scope of guest satisfaction surveys by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data are processed within the scope of recording extra charges and dry cleaning forms for the following purposes:

- Carrying out activities for customer satisfaction.

Your personal data are processed within the scope of guest satisfaction surveys on legal grounds for the legitimate interest of the data controller.

Personal data collected within the scope of guest satisfaction surveys may be shared with the following persons for the purposes described above;

- Suppliers (TrustU),
- Overseas business partner Accor, in case of explicit consent for the transfer.

COLLECTION BY MAIL ORDER (FINANCE DEPARTMENT)

Personal data collected within the scope of collection by mail order:

- First name and last name, T.R. identity number, date of birth,
- Credit card number.

Personal data are collected within the scope of collection by mail order by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of collection by mail order are processed for the following purposes:

- Execution of finance and accounting transactions,

Your personal data are processed within the scope of collection by mail order on legal grounds to perform the contract.

Your personal data collected within the scope of collection by mail order are not shared with any person and/or institution.

DEPOSIT REFUND (FINANCE DEPARTMENT)

Personal data collected within the scope of deposit refund:

- First and last name,
- Credit card information (first 4 and last 4 digits masked)

Personal data are collected within the scope of deposit refund by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data are processed within the scope of deposit refund for the execution of finance and accounting transactions.

Your personal data are processed within the scope of deposit refund on legal grounds to perform the contract.

Your personal data collected within the scope of deposit refund may be shared with the following persons for the purposes described above;

- Private legal entities (banks),

MEMBERSHIP PROCEDURES (FINANCE DEPARTMENT)

Personal data collected within the scope of spa and parking memberships:

- First name and last name, T.R. identity number, signature,
- Phone number,
- License plate number.

Personal data are collected within the scope of spa and parking memberships by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.

- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of spa and parking memberships are processed for the following purposes:

- Execution of Contract-Related Processes

Your personal data collected within the scope of spa and parking memberships are processed on legal grounds to perform the contract.

Your personal data collected within the scope of spa and parking memberships are not shared with any person and/or institution.

ADDITIONAL SERVICES (FOOD AND BEVERAGE DEPARTMENT)

Personal data collected within the scope of restaurant reservations and extra charges:

- First name and last name, signature
- Cell, email
- Room number.

Personal data are collected within the scope of restaurant reservations and extra charges by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of restaurant reservations and extra charges are processed for the following purposes:

- Carrying out communication activities,
- Carrying out audits/ethical activities
- Other (use as evidence in case of disputes).

Personal data collected within the scope of restaurant reservations and extra charges are processed on the following legal grounds;

- Performance of the contract.

Your personal data collected within the scope of restaurant reservations and extra charges are not shared with any person and/or institution.

OBTAINING OPT-IN CONSENT FOR COMMERCIAL EMAILS (FOOD AND BEVERAGE DEPARTMENT)

Personal data collected within the scope of obtaining opt-in consent for commercial emails:

- First name and last name, date of birth, sex,
- Cell, email.

Personal data are collected within the scope of obtaining opt-in consent for commercial emails by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data are processed within the scope of obtaining opt-in consent for commercial emails for advertisement/campaign/promotion processes.

Personal data collected within the scope of obtaining opt-in consent for commercial emails are processed on legal grounds upon explicit consent.

Personal data collected within the scope of obtaining opt-in consent for commercial emails may be shared with the following persons for the purposes described above;

- Suppliers (Mobilpark, Modern Medya)

LOYALTY CLUB CARD (LCC) MEMBERSHIP CONTRACT (LOYALTY CLUB CARD DEPARTMENT)

Personal data collected within the scope of the Loyalty Club Card (LCC) membership contract:

- First name and last name, T.R. identity number,
- Cell, email, address,
- Credit card number.

Personal data are collected within the scope of the Loyalty Club Card (LCC) membership contract by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of the Loyalty Club Card (LCC) membership contract are processed for the following purposes:

- Execution of contract-related processes,

Personal data collected within the scope of the Loyalty Club Card (LCC) membership contract are processed on the following legal grounds:

- Establishment of the contract,

Outside of the credit card data, your personal data collected within the scope of the Loyalty Club Card (LCC) membership contract may be shared with the following persons for the purposes described above;

- Suppliers (Mobilpark, Modern Medya, Teknikkart).

MEMBERSHIP FOLLOW-UP (LOYALTY CLUB CARD DEPARTMENT)

Personal data collected within the scope of making phone calls to members and registering them in the offer4 system:

- First name and last name, membership number,
- Phone number,
- Audio records.

Personal data are collected within the scope of making phone calls to members and registering them in the offer4 system by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of making phone calls to members and registering them in the offer4 system are processed for the following purposes:

- Other (obtaining the explicit consent of the members for marketing),
- Other (ensuring quality standards),
- Execution of processes to foster loyalty to the company/product/services,
- Carrying out activities for customer satisfaction.

In the personal data collected within the scope of making phone calls to members and registering them in the offer4 system, audio records are processed upon explicit consent, while all the other data are processed on legal grounds to perform the contract for the purposes described above.

Your personal data collected within the scope of making phone calls to members and registering them in the offer4 system are not shared with any person and/or institution.

CREATING AND SUBMITTING THE MEMBERSHIP PACKAGE (LOYALTY CLUB CARD DEPARTMENT)

Personal data collected within the scope of creating and submitting the membership package:

- First and last name,
- Phone number, address.

Personal data are collected within the scope of creating and submitting the membership package by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of creating and submitting the membership package are processed for the following purposes:

- Carrying out activities for customer satisfaction,
- Execution of processes to foster loyalty to the company/product/services,

Your personal data collected within the scope of creating and submitting the membership package are processed on the following legal grounds:

- Performance of the contract,

Within the scope of creating and submitting the membership package, your first name and last name may be shared with Teknikkart, Ofis Kırtasiye and İnci Dağıtım, while your phone number and address may be shared with İnci Dağıtım.

SPA & SPORT SERVICES (PUROVEL SPA & SPORT DEPARTMENT)

Personal data collected within the scope of establishing the membership contract, creating training programs for the members using the Tanita body fat scale, registering daily users, filling in the consultation forms of those who will receive massage therapy, terminating the membership contract, obtaining the travel declaration and follow-up forms and protecting the information of the blacklisted customers:

- First name and last name, T.R. identity number, date of birth, signature, nationality,
- Cell, email, address,
- Photograph,
- Body mass index, detailed health information of the guests based on their own statements (dry facial skin, swollen eyes, deep wrinkles, allergies, tenderness, dry skin, acne, oily skin, sun burn, loss of skin elasticity, rosacea, pigmentation, wrinkles, varicose veins, age spots) (Muscle ache, edema, muscle rigidity, digestive disorders, circulatory disorders, insomnia, cellulite, fatigue, sunburns, excess weight) (Medical history of claustrophobia, depression, varicosis, eczema, kidney/liver disorder, bone fracture, epilepsy, heart disorder, allergies, strained or twisted joints, psoriasis, thyroid, sensitive skin, joint problems, edema, hormonal instability, diabetes, or high blood pressure, or whether the patient is pregnant, breast-feeds or had any previous surgery).
- Personal data contained in documents submitted,

Personal data are collected within the scope of establishing the membership contract, creating training programs for the members using the Tanita body fat scale, registering daily users, filling in the consultation forms of those who will receive massage therapy, terminating the membership contract, obtaining the travel declaration and follow-up forms, and protecting the information of the blacklisted customers by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of establishing the membership contract, creating training programs for the members using the Tanita body fat scale, registering daily users, filling in the consultation forms of those who will receive massage therapy, terminating the membership contract, obtaining the travel declaration and follow-up forms, and protecting the information of the blacklisted customers are processed for the following purposes:

- Execution of contract-related processes,
- Ensuring physical space security,
- Monitoring and conducting legal affairs,
- Sales of goods/services,
- Carrying out activities for customer satisfaction,
- Other (spa customers fill out the consultation forms where they are asked to specify their health problems, and therapists determine the right therapy accordingly)
- Other (protection of public health under COVID-19 measures)

In the personal data collected within the scope of establishing the membership contract, creating training programs for the members using the Tanita body fat scale, registering daily users, filling in the consultation forms of those who will receive massage therapy, terminating the membership contract, obtaining the travel declaration and follow-up forms and protecting the information of the blacklisted customers, sensitive health data are processed upon explicit consent, while all the other data are processed on the following legal grounds:

- Establishment of the contract,
- Legitimate interest of the data subject.

Outside of the credit card data, your personal data collected within the scope of establishing the membership contract, creating training programs for the members using the Tanita body fat scale, registering daily users, filling in the consultation forms of those who will receive massage therapy, terminating the membership contract, obtaining the travel declaration and follow-up forms and protecting the information of the blacklisted customers are not shared with any person and/or institution.

COLLECTING DATA FROM MEMBERS AND GUESTS FOR OPT-IN MARKETING (PUROVEL SPA & SPORT DEPARTMENT)

Personal data collected within the scope of collecting data from members and guests for opt-in marketing:

- First and last name,
- Phone number, email.

Personal data are collected within the scope of collecting data from members and guests for opt-in marketing by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of collecting data from members and guests for opt-in marketing are processed for the following purposes:

- Managing advertisements/campaigns/promotions,
- Marketing of products/services.

Personal data collected within the scope of collecting data from members and guests for opt-in marketing are processed on legal grounds upon explicit consent.

Personal data collected within the scope of collecting data from members and guests for opt-in marketing may be shared with Suppliers (Mobilpark, Modern Medya).

SALES AND MARKETING ACTIVITIES (SALES, MARKETING AND CONGRESS SERVICES DEPARTMENT)

Personal data collected within the scope of event offers, execution of contracts and obtaining guest information:

- First and last name, T.R. identity number, signature,
- Phone number, email.

Personal data are collected within the scope of event offers, execution of contracts and obtaining guest information by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of event offers, conclusion of contracts and obtaining guest information are processed for the following purposes:

- Execution of contract-related processes,
- Organization and event management,
- Sales of goods/services.

Personal data collected within the scope of event offers, conclusion of contracts and obtaining guest information are processed on the following legal grounds:

- Performance of the contract.

Personal data collected within the scope of event offers, conclusion of contracts and receiving the information of the guests are not shared with any person and/or institution.

KEEPING AN OPT-IN MARKETING LIST (SALES, MARKETING AND CONVENTION SERVICES DEPARTMENT)

Personal data collected within the scope of keeping an opt-in marketing list:

- First and last name,
- Phone number, email.

Personal data are collected within the scope of keeping a list of persons who have opted-in to receive marketing emails by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of keeping a list of persons who have opted-in to receive marketing emails are processed for advertisement/campaign/promotion processes.

Personal data collected within the scope of keeping a list of persons who have opted-in to receive marketing emails are processed on legal grounds upon explicit consent.

Personal data collected within the scope of keeping a list of persons who have opted-in to receive marketing emails may be shared with the following persons for the purposes described above;

- Suppliers (Mobilpark, Modern Medya)

SMS AND EMAILING MANAGEMENT (SALES, MARKETING DEPARTMENT)

Personal data collected within the scope of SMS and emailing management:

- First and last name,
- Phone number, email.

Personal data are collected within the scope of SMS and emailing management by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of SMS and emailing management are processed for the following purposes:

- Managing advertisements/campaigns/promotions.

Your personal data collected within the scope of SMS and emailing management are processed on legal grounds upon explicit consent.

Your personal data collected within the scope of SMS and emailing management may be shared with the following persons:

- Suppliers (Mobilpark, Modern Medya)

TAKING RESERVATIONS (SALES, MARKETING, RESERVATION DEPARTMENT)

Personal data collected within the scope of taking reservations:

- First and last name,
- Phone number, email,
- Credit card number, bank account number,
- Additional customer requests for service content,
- HES Code.

Personal data are collected within the scope of taking reservations by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of taking reservations are processed for the following purposes:

- Complying with the legislation,
- Execution of contracts,
- Other (taking reservations and receiving payments).

Your personal data collected within the scope of taking reservations are processed on legal grounds to conclude and perform the contract and your explicit consent is obtained for transfer, while the HES Code is obtained within the scope of the Republic of Turkey Ministry of Internal Affairs Circular No. 2 on HES Code.

Other than the HES Code, all your personal data collected within the scope of taking reservations may be shared with our overseas business partner Accor upon your explicit consent.

LOGGING INTERNET ACCESS (IT DEPARTMENT)

Personal data collected within the scope of logging internet access:

- IP address, MAC address, internet access logs.

Personal data are collected within the scope of logging internet access by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of logging internet access are processed for the following purposes:

- Execution of information security processes,
- Execution of access authorizations,
- Ensuring the security of data controller operations,
- Complying with the legislation.

Your personal data collected within the scope of logging internet access are processed on the legal grounds of clear stipulation in the law.

Your personal data collected within the scope of logging internet access may be shared with the following persons for the purposes described above;

- Authorized public institutions and organizations,
- Supplier (Docomo Intertouch).

İYS RECORDS (IT DEPARTMENT)

Personal data collected within the scope of İYS records:

- First and last name,
- Phone number, email.

Personal data are collected within the scope of İYS records by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of İYS records are processed for the following purposes:

- Managing advertisements/campaigns/promotions
- Marketing of products/services

Personal data collected within the scope of İYS records are processed on the following legal grounds:

- Clear stipulation in the law.

Although not transferred in normal work flow processes, your personal data collected within the scope of İYS records may be shared with the following persons for the purposes described above;

- Suppliers (Mobilpark, Modern Medya).

USING MICROS OPERA, RESERVATION ASSISTANT and OFFER4 PROGRAMS (IT DEPARTMENT)

Personal data collected within the scope of using Micros Opera, Reservation Assistant, and Offer4 software:

- Information available in customer records.

Personal data are collected within the scope of using Micros Opera, Reservation Assistant, and Offer4 programs by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of using Micros Opera, Reservation Assistant, and Offer4 programs are processed for the following purposes:

- Complying with the legislation,
- Carrying out activities for customer satisfaction.

Personal data collected within the scope of using Micros Opera, Reservation Assistant, and Offer4 programs are processed on the following legal grounds:

- Clear stipulation in the law,
- Performance of the contract.

Personal data collected within the scope of using Micros Opera, Reservation Assistant, and Offer4 programs are not shared with any person and/or institution.

CONDUCTING SECURITY ACTIVITIES (SECURITY DEPARTMENT)

Personal data collected within the scope of getting security camera footage and security reports:

- CCTV footage,
- First and last name, T.R. identity number, passport number,
- Personal data that may be included in the content of the event specified in the Daily Security Report.

Personal data are collected within the scope of getting CCTV camera footage and security reports by the following methods:

- Personal data you provide in physical or digital media are collected by automatic and non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of getting CCTV camera footage and security reports are processed for the following purposes:

- Ensuring physical space security,

Personal data collected within the scope of getting CCTV camera footage and security reports are processed on the following legal grounds;

- Legal obligation of the data controller,
- Legitimate interests of the data controller.

Your personal data collected within the scope of getting security CCTV footage and security reports may be shared with the following persons for the purposes described above;

- Authorized public institutions and organizations (if requested).

HES CODE INQUIRY AND TEMPERATURE CHECK (SECURITY DEPARTMENT)

Personal data collected within the scope of HES code inquiry:

- HES code.

Personal data are collected within the scope of HES code inquiry by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of HES code inquiry are processed for the following purposes:

- Complying with the legislation,
- Conducting occupational health/safety activities.

Your personal data collected within the scope of HES code and temperature check are processed on legal grounds for the data controller to fulfill their legal obligation arising from the Republic of Turkey Ministry of Internal Affairs Circular No. 2 on HES Code.

Your personal data collected within the scope of HES code inquiry are not shared with any person and/or institution.

HOUSEKEEPING FOLLOW-UP (HOUSEKEEPING SERVICES DEPARTMENT)

Personal data collected within the scope of filling in the daily schedule and the dry cleaning form:

- First name and last name, signature.

Personal data are collected within the scope of filling in the daily schedule and the dry cleaning form by the following methods:

- Personal data you provide in physical or digital media are collected by non-automatic methods.
- Your personal data are stored on company computers, servers and backups.

Personal data collected within the scope of filling in the daily schedule and the dry cleaning form are processed for the following purposes:

- Execution of assignment processes,
- Sales of goods/services.

Personal data collected within the scope of filling in the daily schedule and the dry cleaning form are processed on the following legal grounds;

- Performance of the contract,
- Necessity for the establishment of a right.

Personal data collected within the scope of filling in the daily schedule and the dry cleaning form are not shared with any person and/or institution.

As the data subject, pursuant to Article 11 of the Law, you have the right to apply to our Company as a Data Controller in regards to your following rights:

- Learning whether your personal data have been processed,
- If your personal data have been processed, requesting information on the subject,
- Learning the purpose for the processing of your personal data and whether the personal data are being used accordingly,
- Learning the third parties to whom your personal data have been transferred in Turkey or abroad,
- In case your personal data are processed incompletely or incorrectly, asking for correction and requesting that the third parties to whom your personal data have been provided are notified about the corrections accordingly;

- Requesting deletion or disposal of your personal data, and asking for notification of the third parties to whom your personal data have been provided about such deletion or destruction accordingly, if the reasons for processing no longer apply to your personal data, which in any event, have been processed in compliance with the Law and other applicable regulations,
- Objecting to any unfavorable results resulting from exclusively automated analysis of your processed data;
- Requesting compensation for any loss incurred because of unlawful processing of your personal data.

You can submit your applications regarding the aforementioned rights in writing and with your wet signature in accordance with the “Application Procedure” provision regulated under Article 5 of the Communiqué on the Procedures and Principles Application to the Data Controller to our company address (Kozyatağı, Bayar Cad. Gülbahar Sok. Kvk Plaza No.14 K.9 Kadıköy, Istanbul); by hand to Güzel Oteller Turizm İnş. San. Ve Tic. A.Ş. together with the additional information and documentation, through a notary public to kvkk.izmir@swissotel.com in e-signed/mobile-signed form.

Sincerely,

GÜZEL OTELLER TURİZM İNŞ. SAN. VE TİC. A.Ş.

DATE _____ :

RECEIVED BY _____ :

SIGNATURE _____ :